



# ELM PARK PRIMARY SCHOOL

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***Inspiring Learners, Enriching Lives, Achieving Together***

05/07/18

Dear parents

## **Staff Team 2018-2019 at Elm Park**

Further to my letter last week, I am delighted to complete our staffing picture for September with you today.

### **PPA class provision**

Teachers receive planning, preparation and assessment (PPA) time weekly. Those class teachers with key leadership roles also receive appropriate management time to monitor and support learning throughout the school. We are most fortunate to have a range of high quality and experienced colleagues who lead class learning during the times when teachers are out of class.

- Mrs Kidger – Music Lead, permanent teacher.
- Mrs Isaac – HLTA
- Mrs Keeping – Computing Lead, HLTA
- Mrs Walsh – HLTA
- Mrs Moore – HLTA
- Chris Gale & Rob Prior – PE/Sport Coaches

NB Many of these colleagues of course have other roles on the staff team during the course of the school week.

### **Lunchtime Supervision**

Lunchtime and play are key features in every child's school day. Our lunchtime team is led by Mrs Malpas and the team provides high quality care, support, guidance and safe provision for all our children daily. We are incredibly fortunate to have such an exceptionally committed staff team at Elm Park. Mrs Harris, Mrs Cook, Mrs Corder, Mrs Clark, Mrs Heath, Mrs Nicholls, Mrs Cox, Mrs Gainey, Mrs Eames and Mrs Allaouat work with Mrs Malpas each day to support your children to receive a positive lunchtime and play experience at school.

### **Breakfast and Lunch**

Mrs Jones, Mrs King & Mrs Harris work with Mrs Moore to support our families at Breakfast Club daily. With my own children accessing such provision in their schools, I know exactly how valuable the exceptional provision at Elm Park is for many families.

At lunchtime Mrs Moore and her team of Mrs James and Mrs Brake provide our children with balanced, nourishing meals which give them the energy for both play and learning. The act of eating together daily also provides our children with vital social learning opportunities – which our lunchtime supervisors support and develop for all pupils.

### **Elm Park Administrative and Site Team**

Mrs Ingle's frontline team remains unchanged next year, with Ms Turner, Mrs Harris and Miss Webb (Office Apprentice) working together to both facilitate the school's teaching and learning and to support families and pupils.

Mrs Cole our experienced school caretaker works in close partnership with both the Office Team and the senior leaders.

Mrs Gainey is in charge of Crossing Patrol and supports all families safely to and from school daily.

## **Sport at Elm Park**

In Terms 5 & 6 Mr Rob Prior and Mr Chris Gale have worked during lunchtimes to support children's play and encourage lunchtime activity participation. They have also worked alongside class teachers to develop practice and to provide high quality PE teaching on three afternoons each week.

I am delighted to let parents know that this work will continue next year. In addition to this work, our coaches will both support PPA (see above) and provide several sporting clubs after-school for Elm Park pupils.

Please look out for separate information on new clubs over the remaining weeks of the summer term.

## **Key Roles & Responsibilities**

<b>Responsibility</b>	<b>Staff Lead</b>		<b>Responsibility</b>	<b>Staff Lead</b>
Headteacher	Mr Evans		Music	Mrs Kidger
Deputy Headteacher	Mrs Bond		PHSE	Miss Baldwin
Senior Leader	Mrs Gibbon		Science	Miss Worswick
Senior Leader	Mrs Lugg		RE	Miss Coates
Safeguarding	Mr Evans & Mrs Bond		Art	Ms Jones
Attendance	Mrs Bond		Modern Foreign Lang	Mrs Johnstone
Infants	Mrs Gibbon		Forest Schools	Mrs Byrne
LKS2	Mrs Bond		Computing	Mrs Keeping
UKS2	Mrs Lugg		Drama & Talk for Writing	Mrs Williams
Literacy	Mrs Gibbon		History	Miss Webb
Maths	Mrs Lugg		Geography	Miss Hunt
Assessment	Mr Evans		Design Technology	Mrs Hardie-Brown
SEN/D	Mrs Bond		Office & Admin	Mrs Ingle
Pupil Premium	Mrs Bond		Caretaking	Mrs Cole
PE Premium	Mr Evans & Miss Richards		Kitchens	Mrs Moore
PE	Miss Richards		Lunchtime Supervision	Mrs Malpas

It is a privilege to work alongside such a committed team of professional colleagues at Elm Park. I know that parents greatly appreciate the work of all staff colleagues who support our children daily at school.

Best regards  
**Andrew Evans**  
**Head**